



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*
Start of validity	[2021/2022]
End of validity	[2028/2029]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Università degli Studi di Palermo Ref Ares (2021) 1527158 - 27/02/2021	I PALERMO 01	Institutional Coordinator Prof. Fabio Mazzola <i>Vice-Rector for Education and International Affairs</i> Servizio Speciale Internazionalizzazione Valeria Floriano <i>Head of IRO</i> Università di Palermo - Viale delle Scienze, ed.3 - piano I 90128 Palermo (ITALY) Email: erasmus.agreement@unipa.it Tel: +39 09123893832 Departmental Coordinator	https://www.unipa.it/mobilita/ https://www.unipa.it/mobilita/en/ Course Catalog http://offweb.unipa.it/

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Prof. Andrea Cipollini Email : andrea.cipollini@unipa.it Tel. +3909123895336	
Petro Mohyla Black Sea National University 68 Desantnykiv street, 10, Mykolayiv, Mykolayiv region, 54003	Mykolayiv	Institutional Coordinator: Yevhen Servatynskyy Leading Specialist of International Relation Office. fordep@chmnu.edu.ua +380512767191 Academic Coordinator: Kateryna Chernenok PhD., Associate Professor, Head of the Department of Finance and Credit (Faculty of Economic Sciences) k.chernenok@gmail.com +380667901916	https://chmnu.edu.ua/en/

B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject	Subject	Field of	Study	Number of student mobility periods
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³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code (optional)* [ISCED]	area name (optional)*	education - Clarification (optional)	cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
MYKOLA YIV	I PALERMO 01	0410, 0412 0311	Business and administration, Finance, banking and Insurance; Economics		1 st , 2 nd , 3 rd	3	3(3x6)		

☐ **Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
MYKOLAYIV	I PALERMO01	0410, 0412 0311	Business and administration, Finance, banking and insurance; Economics.	1	1x5 days, 8 hours		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I PALERMO01		ITALIAN*	English	Italian B1 – No Certificate Required English B1 – No Certificate Required	Italian B1 – No Certificate Required English B1 – No Certificate Required

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I PALERMO01	30th JUNE	30th OCTOBER
MYKOLAYIV	30th JUNE	30th OCTOBER

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I PALERMO01	30th JUNE	30th OCTOBER
MYKOLAYIV	30th JUNE	30th OCTOBER

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	Vincenzo Fumetta incoming.students@unipa.it +39 09123893894	https://www.unipa.it/mobilita/en/ https://www.unipa.it/mobilita/en/incoming-students/incoming-erasmus-and-exchange-students/
MYKOLAYIV	Yevhen Servatynskyy fordep@chmnu.edu.ua +380512767191	https://chmnu.edu.ua/wp-content/uploads/2017/07/3.-Welcome-guide-PMBSNU.pdf Study Guide for Incoming Students

E. Additional requirements

Receiving	Requirement	Details	Website for
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institution [Erasmus code]			information (if applicable)

The receiving institution will send its decision within 5 weeks.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
I PALERMO01	-Reduced mobility - Hearing impairments - Visual impairments	https://www.unipa.it/amministrazione/direzionegenerale/serviziospecialeperladdatticaeglistudenti/u.o.abilitadiverse/	GIULIA INGRASSIA cud@unipa.it +3909123862419	https://www.unipa.it/amministrazione/direzionegenerale/serviziospecialeperladdatticaeglistudenti/u.o.abilitadiverse/
MYKOLAYIV	-Reduced mobility - Hearing impairments - Visual impairments	https://chmnu.edu.ua/tsentr-sotsialno-psihologichnoyi-pidtrimki-profesijnogo-rozvitku-ta-spriannya-pratsevashtuvannyu/	EDUCATIONAL AND RESEARCH CENTER FOR SOCIAL AND PSYCHOLOGICAL SUPPORT, PROFESSIONAL DEVELOPMENT AND EMPLOYMENT PROMOTION centerchnu@gmail.com +380512769284	https://chmnu.edu.ua/tsentr-sotsialno-psihologichnoyi-pidtrimki-profesijnogo-rozvitku-ta-spriannya-pratsevashtuvannyu/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	Accommodation UNIPA	https://www.unipa.it/mobilita/en/useful-information/accommodation/
MYKOLAYIV	International Relation Office	https://chmnu.edu.ua/wp-content/uploads/2017/07/3.-Welcome-guide-PMBSNU.pdf Study Guide for Incoming Students

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	studentistranieri.cot@unipa.it +3909123865500	http://www.unipa.it/strutture/cot/Futuri-studenti/Sportello Accoglienza Studenti Stranieri/actions/index.html
MYKOLAYIV	interstudentoffice@chmnu.edu.ua +38 0512 765577	https://chmnu.edu.ua/wp-content/uploads/2017/07/3.-Welcome-guide-PMBSNU.pdf Study Guide for Incoming Students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance

for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for Information
I PALERMO01	UOA - Polizze e denunce assicurative e-mail: stella.neri@unipa.it Tel: +39 091 238 90809	https://www.unipa.it/amministrazione/areaaffarigeneraleistituzionali/settoreaffarigenerali/u.o.polizzeedenunceassicurative/
MYKOLAYIV	International Students Office interstudentoffice@chmnu.edu.ua +38 0512 765577	https://chmnu.edu.ua/wp-content/uploads/2017/07/3.-Welcome-guide-PMBSNU.pdf Study Guide for Incoming Students

4. Additional information


Receiving Institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
Institution 1			
Institution 2			

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
UKOLAYIV	Petro Mohyla Black Sea National University Prof. Leonid Klymenko <i>Rector</i>		
I PALERMO01	Università degli Studi di Palermo Prof. Fabio Mazzola <i>Vice-Rector for Education and International Affairs</i>		

Scanned signatures are accepted